

### **Experts**

1. Diane Bone

#### **Subject Matter Expert**

Diana Bonet develops and conducts seminars on listening, speaking and writing for major corporations throughout the United States, Canada and Europe. Author of more than five great-selling Crisp books, Diane is also an active member of the International Listening Association and the National Speaker's Association. [Show less]

## The Business of Listening

#### **Product Id (061009)**

• 43m 18s | • Personal Productivity | • 1 module(s) | ... All

This course will show you how to become a better listener by demonstrating how your listening skills build either barriers or bridges. You will also learn ten steps to controlling emotional "hot buttons" and the impact of good listening skills on productivity. Most people think that the only message that will be heard is one of urgency, however, in today's fast-paced world even urgent messages are ignored. Becoming an active listener will help your productivity and success by helping you extract important details from every message.

A Certificate of Completion can be earned by scoring 80% or better on all Post-Assessments. A Badge can be earned by scoring 90% or better on all Post-Assessments.

# **Course content**

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The Business of Listening

The Business of Listening Pre-Assessment

The Business of Listening

Open

	Listening Styles and Attitudes	① 3m 26s	Open
	Tips for Tip Top Listening	① 7m 49s	Open
	The Business of Listening Post-Assessment		

## Our Why

It's all about the "Why". At LearnKey that is Improving Employability Every Day. How we do that is through in-demand workforce solutions including career certification programs & learning solutions for every type of enterprise.

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## **Contact Us**

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